

**SWIFT DRIVING ACADEMY—SAN ANTONIO
CLOSING FORM**

Bring forms of ID: Drivers License, State Certified Birth Certificate, and Social Security Card (actual card)
Do not pack these items in your luggage.

- 1. ALL STUDENTS MUST SUCCESSFULLY COMPLETE THE SWIFT ONLINE CDL TRAINING PROGRAM BEFORE ARRIVING AT THE ACADEMY. THIS IS PART OF THE ADMISSIONS REQUIREMENTS. ANY STUDENT NOT MEETING THIS REQUIREMENT WILL NOT BE ADMITTED.**
2. Bus -- **You must arrive in San Antonio on Tuesday.** Swift's blue shuttle van, white bus, or the Days Inn van makes scheduled pickups at the following times 8:00am, 12:00pm, 4:00pm, 6:00pm, and 9:00pm. All students must meet the San Antonio Academy's means of transportation **outside of baggage claim on the southeast side of the building**. We do not go inside Greyhound to pick you up. Swift will not reimburse a student if they arrive at the motel/school by taxi.
3. Driving -- You can arrive to the **Days Inn Downtown (1500 IH 35 South – Exit 154B S. Laredo St. San Antonio, TX 78204 phone 210-271-3334) after 12:00 noon** on Tuesday afternoon. If a student arrives prior to their scheduled check in date, they will be charged the cost of the room. If driving, save your gas receipts. You will turn these receipts in at Orientation and you will be reimbursed on one of your paychecks.
- 4. The students will be responsible for their own DOT Physical and Drug Screen. The students will need to furnish \$60 cash to Alamo City Medical Group (ACMG).**
5. You must be able to pass a DOT physical and a controlled substance test. You must have **20/40** vision in each eye. Please bring your eye glasses/hearing aids with you. Do not pack these items in your luggage. A Swift medical release is required for diabetes (pills), sleep apnea, and proof that an inguinal hernia has been repaired. Diabetics that take insulin injections are automatically disqualified per the **Federal Motor Carrier Safety Regulations (FMCSR) Part 391.43.**
6. **Daily, the bus will depart the Days Inn Downtown promptly at 630am. ALL students will meet at the Swift Driving Academy (5348 E. Houston St. San Antonio, TX 78220 phone 800-825-7598).**
7. Anyone driving to the Academy must have Texas plates on their vehicle or they **must** arrive by bus. This is Texas DPS regulations. Your vehicle **must** be registered in the state of Texas before applying for a Texas license.
8. You must have proof that you have held a valid driver's license for at least 12 months before attending the Academy.
- 9. All students will be responsible for their own licensing fees at the Texas Department of Public Safety Office (Texas DPS). Make sure you have at least \$90 cash to cover these licensing fees. They will not accept Visa/Master Card.**
10. You will be responsible for all meals while you are in training. The hotel provides a Continental breakfast starting at 5:45 am.
11. Your marriage license is required if you will be attending our program under the Spousal Agreement. This applies only if your legally married spouse currently has driven **90 days** for Swift. If your spouse drives for Swift, he/she will be required to sign the Spousal Agreement within the first 2 days that you are at the Academy.
12. Supplies needed for school: calculator, pen, highlighter, notebook, work gloves, flashlight, and poncho or rain suit, sunglasses. You need to bring weather appropriate clothing and outdoor wear. Bring a sweater/jacket with you to class since the classroom can be cold.
13. Please wear appropriate attire while attending school. Long hair has to be pulled back in a ponytail. Beards and mustaches neatly trimmed. No shorts or tank tops. No sandals, flip flops, or any open toed shoes.
14. Please make sure that you have listed all convictions (misdemeanor or felony) on your application. Your recruiter may have you fill out a conviction form and have it approved by Investigations prior to you attending the Academy.
- 15. All hotel rooms are two-person non-smoking rooms.**
- 16. Any person found with alcohol, drugs, or a person of the opposite sex in their room will be terminated and sent home immediately at their own expense.**
17. Please leave your valuables at home since Swift and the Days Inn are not responsible for such losses.
18. Do not bring any weapons with you. This includes knives and pocketknives.